BMS CyberGrants Updates FAQ

1. **What would happen if a Change of Scope (CoS) was submitted less than 60 days prior to the start of the activity?**
   We understand that due to unforeseen circumstances, a change of scope may need to be submitted prior to the requested 60 day cut off. We ask that you communicate directly with your designated IME manager and specialist as soon as possible to troubleshoot these situations.

2. **Should the Interim and Final Outcomes Reports for enduring programs be sent to BMS for review prior to uploading to CyberGrants?**
   Yes, we ask that these outcomes reports be sent to the IME manager and IME specialist for review prior to uploading to CyberGrants. Please reference the table below for the respective BMS IME Specialist/Manager for each therapeutic area:

Therapeutic Area	BMS GME Specialist/Lead	BMS GME Manager/Sr. Manager
Biomarkers/Lung/Melanoma	Maria Deutsch Maria.Deutsch@bms.com	Khushboo Bhatia Khushboo.Bhatia@bms.com
GI/GU/Pan Tumor	Rachel Every Rachel.Every@bms.com	Sandy Meawad Sandy.Meawad@bms.com Uriah Kim Uriah.Kim@bms.com
Cardiovascular VTE/AF HCM	Sylvia Nashed Sylvia.Nashed@bms.com Mark Morgan Mark.Morgan@bms.com	Briana Botros Briana.Botros@bms.com
Immunology & Neuroscience PsO; PsA, RA, GvHD Multiple Sclerosis; IBD; EoE	Sylvia Nashed Sylvia.Nashed@bms.com Lynn Anyaele Lynn.Anyaele@bms.com	Dhara Patel Dhara.Patel3@bms.com
Hematology AML, Beta-Thal, MDS, MF Lymphoma, CART Lymphom Multiple Myeloma	Priya Wanchoo Priya.Wanchoo@bms.com Laurie Connor Laurie.Connor@bms.com Ami Patel Ami.Patel2@bms.com	Sarah Aly Sarah.Aly@bms.com Courtney Ford Courtney.Ford@bms.com

3. **How should grants with multiple activities that launch throughout the year be entered into the tabs for status reports?**
Activities should be broken out by live and enduring activities as directed within the status report template.

4. **For an activity that includes both a live and enduring component, do you require separate outcomes reports or can they be combined into one outcomes report?**
Outcomes reports should be submitted in accordance with the BMS IME Outcomes Report Guidance document outlined here. For the live component, an outcomes report is due 5 days (use immediate post-live outcomes report template) after the live activity and 30 days (use interim/final outcomes report template) after the completion of the live activity.
For the enduring component, an outcomes report (use interim/final outcomes report template) is due every 90 days until the completion of the enduring activity. A final outcomes report (**including both the live and enduring components**) should be submitted 30 days after the completion of the enduring program.

5. **Is there a different portal for Fellowship funding requests/Charitable donations?**
The Cybergrants portal is used for these requests as well, however, only independent medical education grants will be routed to the IME department.

6. **For a live meeting series, should outcomes be submitted for each individual meeting?**
Grants that include multiple live activities (such as for grand round series) with the same content will be handled on a case-by-case basis. Please work with your respective IME specialist/ manager to appropriately schedule the outcomes reports for the activities in question. Conversely, if the content varies (eg, multiple therapeutic areas), the outcomes reports should be submitted as outlined within the BMS IME Outcomes Report Guidance document found here.

7. **What details should be included in an immediate 5 day post-live report? Does this apply to the grand round series?**
The immediate 5-day post-live outcomes report template (use immediate post-live outcomes report template) and our other templates can be found on our BMS IME homepage, here. The information requested for these reports are outlined there.
For a live grand rounds series, please discuss with your BMS IME specialist/manager to effectively schedule when these reports are due.

8. **Will there be a different way to capture data for categorical questions vs. scaled questions?**
Currently, we will be aggregating outcomes data for knowledge, confidence and competence-based questions together into only one data field (screenshot below). As a result, the overall gains seen across both categorical and scaled questions should be combined and reflected as an aggregated total when submitting your data into Cybergrants.