Bristol-Myers Squibb Law Department

2020 Diversity & Inclusion Summer Legal Internship Program

Application Cover Sheet

Name: _____

Law School: _____

Expected Graduation Year: _____

GPA/Class Rank: _____

Areas of Interest: Please rate your top 3 areas of interest with 1, 2, and 3. Assignment to practice areas will be determined following interviews and at the time offers are made.

_____ Commercialization and Development Law and Market Compliance

_____ Transactional/Contracts

_____ Employment Law

_____ Privacy Law

_____ Patents

_____ Trademarks/Copyrights

_____ Litigation

_____ Research and Development Law

_____ Global Product Development and Supply

_____ Corporate Governance/Securities

How to apply: Students interested in applying for this internship must forward their applications to elliott.korsen@bms.com by Wednesday, **January 8, 2020**. **Applications submitted after this date, or formatted incorrectly, will not be considered.** To be formatted correctly, each application **must be submitted in one PDF document** with the applicant's name as the title of the file, and include (in the following order):

- Application cover sheet indicating your top 3 Areas of Interest
- A cover letter from the student indicating:
  - Why the student is an excellent candidate for the program and specifically how the student would contribute to the program.
  - A statement of how your life experiences have informed your views on the importance of diversity and inclusion.
  - Brief description of why the student is interested in the three (3) selected areas.
- A current resume
- A legal writing sample (no more than 3 pages)

Students selected for interviews may be asked to submit their law school transcript.

Description of Intern Responsibilities

Commercialization and Development Law and Market Compliance

- Develop an understanding of the legal and regulatory framework applicable to the commercialization and development of pharmaceutical products
- Provide solutions-oriented legal and regulatory advice to business teams as to the sales and marketing of Bristol-Myers Squibb products including the development of promotional materials and non-promotional communications

Transactional/Contracts

- Reviewing and drafting contract markups;
- Sitting in on counseling sessions with clients and negotiations with opposing counsel;
- Developing contract templates and negotiation playbooks;
- Researching evolving areas of transactional law; and
- Developing training programs for contracting teams.

Employment Law

- Developing knowledge of employment laws
- Researching questions of law
- Participating in meetings with clients on legal issues
- Helping to develop policy or best practices
- Drafting forms or training

Patient, Data & Privacy Law

- Developing knowledge in the areas of privacy, conduct of clinical trials, drug safety, patient advocacy & philanthropy
- Researching questions of law
- Participating in meetings with clients on legal issues

Patents

- Assisting in the preparation of USPTO and ex-US patent office responses
- Participating in counseling sessions with clients and litigation meetings
- Researching areas of patent law
- Developing knowledge of US and ex-US Patent Law

Trademarks/Copyrights

- Participate in trademark clearance programs;
- Review and draft cease and desist letters;
- Sitting in on meetings counseling clients on trademark and copyright issues;
- Research issues concerning trademark and copyright enforcement.

Litigation

- Attend witness meetings and court proceedings
- Research issues relating to litigation and government investigations
- Participate in strategy calls and meetings

Research and Development Regulatory Law

- Research issues regarding investigational new drug regulations, sponsor and investigator responsibilities in clinical trials, use of study data and samples outside of clinical trials, and similar matters
- Assist with response to Health Authority Inspections and internal audits
- Participate in meetings regarding product safety/pharmacovigilance, grants and corporate giving, revisions to R&D Standard Operating Procedures
- Review and edit informed consent forms, clinical trial recruitment materials, medical plans, and press releases

Global Product Development and Supply

- Assist with responses to Health Authority inspections and internal audits in Quality, EHS and other manufacturing matters.
- Participate in meetings regarding manufacturing, distribution, quality, supply chain and product development matters.
- Review and edit third party agreements in connection with manufacturing, supply and distribution of BMS products.
- Assist with development of contract templates and training programs for contracting teams.
- Research issues regarding Quality, Safety, Regulations, Customs and Trade (Import and Export)

Corporate Governance/Securities

- Develop a workable understanding of U.S. Securities laws and general corporate governance principles
- Review and update public securities disclosures, including proxy statement for annual shareholder meeting
- Research and benchmark evolving trends and updates in corporate governance
- Participate in quarterly disclosure process, including attending disclosure committee meetings and reviewing and editing quarterly report on Form 10-Q