

Corporate Giving Request for Proposal (RFP)

Frequently Asked Questions (FAQ)

1. Are there any guidelines for selecting the right program for the RFP funding opportunity? Can you provide any guidance as to the BMS vision moving forward that might help me to best organize my response to the RFP?

Please refer to the Request for Proposal posted on our [website](#) which includes the information/criteria that BMS is interested in. BMS employees are not permitted to provide any further guidance on how to create or write your proposal.

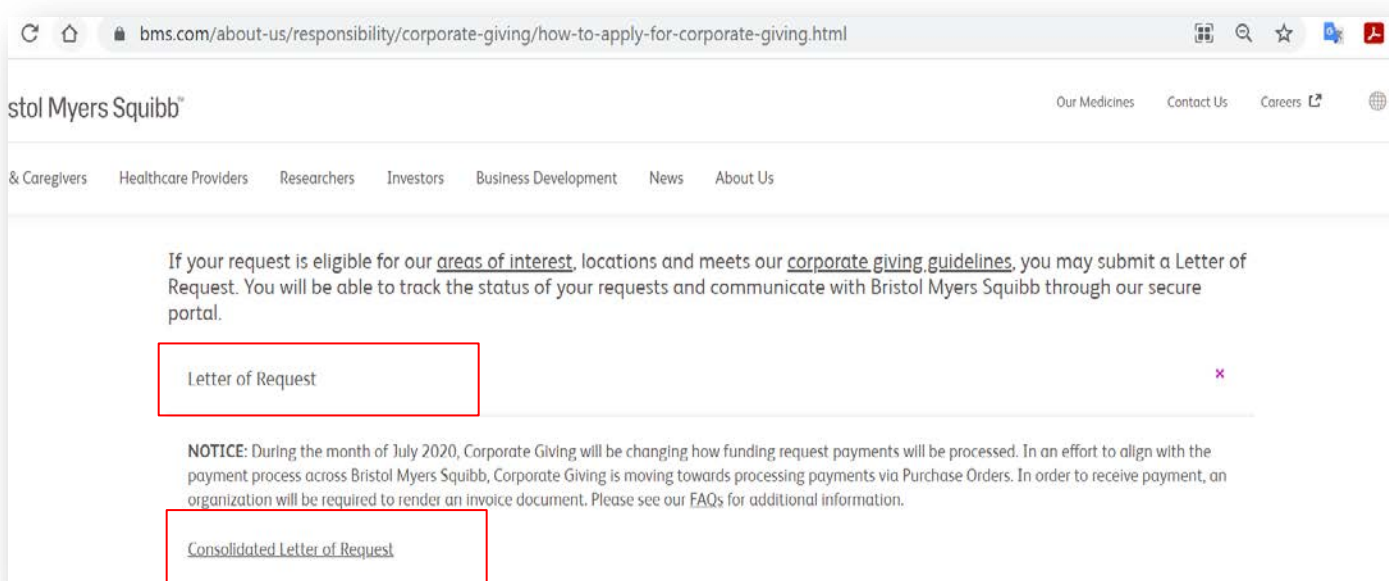
2. Are there any page limits, word limits, font, or line spacing guidelines that we need to keep in mind as we develop our proposal?

Within the online application there will be a word limit for some fields. The easiest way to avoid word limits is to upload your full proposal within the online application. Please submit all documents in PDF format.

3. What is the link where I may submit the RFP proposal?

You may submit your proposal through this link: <https://www.bms.com/about-us/responsibility/corporate-giving/how-to-apply-for-corporate-giving.html>

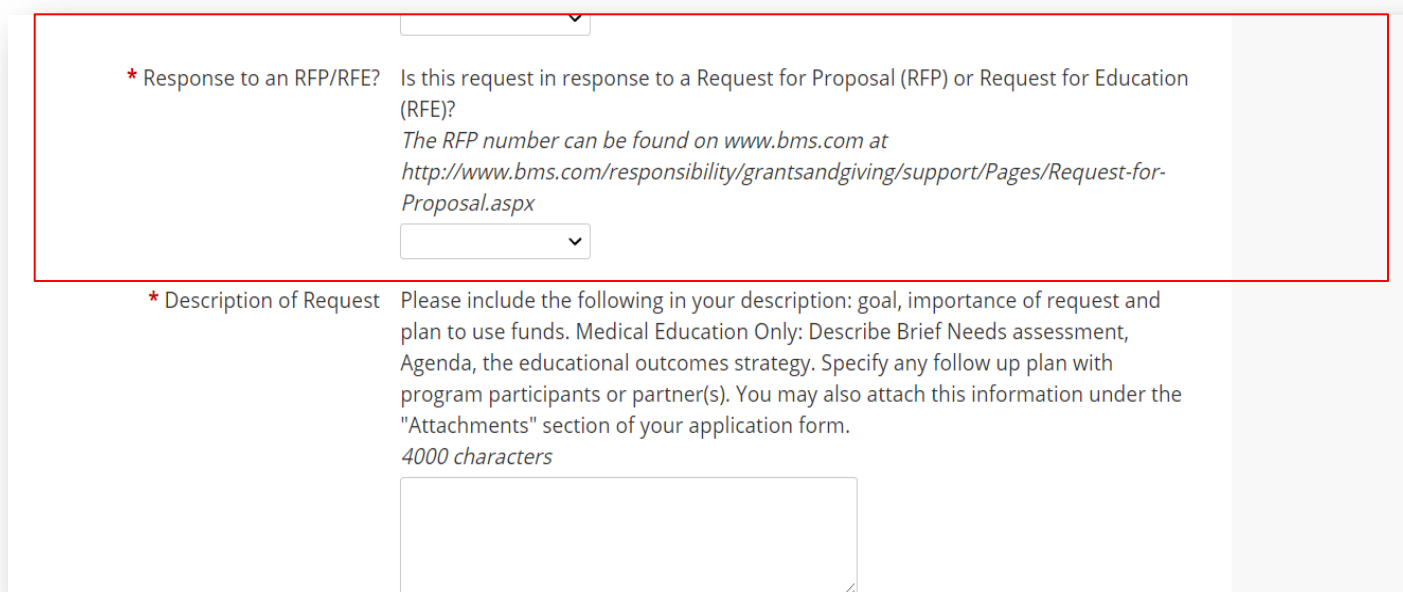
Once on the webpage, please click on “Letter of Request” then “Consolidated Letter of Request” (see below screenshot)



4. Where can I locate the place in the grants portal to add the RFP application code?

In the Letter of Request on our web portal, there will be a question: “Is this request in response to a Request for Proposal (RFP) or Request for Education (RFE)?” Please select “Yes”, then you will see a list of RFP codes. Please select the applicable RFP code for your proposal. (See below for a screenshot).

<https://www.bms.com/about-us/responsibility/corporate-giving/current-funding-opportunities/request-for-proposals-education.html>



5. When will we receive a decision on our proposal?

After the submission deadline, listed on the RFP, it generally takes 8-12 weeks for the final decisions to be communicated.

6. Do the proposals need to be in the therapeutic areas of focus as described in the RFP or are they intended just for the disease areas that fall within BMS’ commercial portfolio?

For RFP proposals, the therapeutic areas of focus indicated in the RFP will be prioritized. However, other disease areas, cross therapeutic area and non-disease area focused proposals may be considered and reviewed if they are innovative or unique programs. All applications will be reviewed on the basis of merit.

7. When would BMS anticipate a grantee to begin work on a project?

The earliest start date of a program (if funded) can only be after the date when the Corporate Giving Letter of Agreement has been signed/executed.

8. What budget template should we use?

You can use the budget template available at this link:

<https://www.bms.com/assets/bms/us/english-documents/budget-template.xlsx>

If you prefer using another format, please be sure to provide the same level of detail that is shown in the budget template referenced above.

9. Can the grant/BMS funding be used for personnel salary associated with a request /project?

Personnel salary (or a portion of it) may be covered through a request if it is directly associated with the project itself. Please note that funding cannot go towards fringe benefits or a physicians'/prescribers' salaries.

10. Can the grant/BMS funding be used for indirect costs related to a request/project? If yes, is there a percentage limit?

BMS provides support only for expenses that are directly related to the proposed project. For example, BMS would not fund indirect operational costs or administrative fees; however, operational costs or administrative fees that are directly related to the proposed project would be in scope for the RFP. There is no specific percentage limit; however, the expense needs to be directly related to the proposed project.

11. Is Clinical Research in scope for this RFP?

Any request to support clinical research must be submitted through BMS' independently sponsored research process and is not in scope for this RFP or for any Corporate Giving support. Please refer to this link for more information: <https://www.bms.com/researchers-and-partners/independent-research.html>

12. How important is it to have a BMS champion/contact for the proposal? May I reach out to my BMS contact to discuss the RFP?

All proposals go through an independent review process based upon merit. It is not necessary to have a BMS contact. Please do not contact anyone outside of the Corporate Giving Department to discuss the RFP. The Corporate Giving Department's contact information is included in the RFP.

13. Will extensions be considered in the timelines for submitting the proposals for the RFP?

Unfortunately, no extensions can be provided for application deadline.

14. Which organizations are eligible to apply for the RFP?

Non-profit organizations are eligible to apply for RFP with the following exclusions even if they are non-profit:

- Academic institutions
- Hospitals/Hospital foundations
- Government agencies

15. Is the RFP offered through BMS Company or BMS Foundation?

RFPs available at the link below are offered through BMS Company (Corporate Giving)

<https://www.bms.com/about-us/responsibility/corporate-giving/current-funding-opportunities/request-for-proposals-education.html>

Please note BMS Company and BMS Foundation are two separate entities. Unlike the BMS Foundation, funding supported through BMS Company (Corporate Giving) follows an entirely independent process. Corporate Giving RFPs have very strict guidelines in place to maintain independence.

16. Can one organization submit more than one proposal?

Yes, as long as the proposal addresses the unmet need, you can submit more than one proposal.