## Duties and Responsibilities of the Lead Independent Director (or Presiding Director)

- 1. Serving as a liaison between the independent directors and the Chairman and Chief Executive Officer
- 2. Calling for meetings of the independent directors
- 3. Participating in Board Committee meetings, as appropriate
- 4. Presiding at all meetings of the independent directors and any Board meeting when the Chairman and Chief Executive Officer is not present, including executive sessions of the independent directors
- 5. Providing feedback from executive session of the independent directors to the Chairman and Chief Executive Officer and other senior management
- 6. Being available for consultation and direct communication with major shareholders
- 7. Responding directly to shareholder and stakeholder questions, as appropriate
- 8. Leading the Board's evaluation of the Chairman and Chief Executive Officer and succession planning
- 9. Serving a key role in Board's annual self-assessment
- 10. Reviewing and approving meeting agendas and ensuring there is sufficient time to discuss all agenda items
- 11. Approving the quality, quantity and timeliness of information sent to the Board
- 12. Authorizing the retention of outside advisors and consultants who report directly to the Board on Board-wide issues
- 13. Playing an increased role in crisis management oversight, as appropriate